

Item 7 (e) – Recording of meetings

The attached report was considered by the Governance Committee, relevant minute extract below:

Governance Committee – 13 March 2014 (Minute 38)

The Chief Officer Legal and Governance presented a report which set out having a trial audio recording of the meetings of Full Council in May and July 2014. If these were successful then the recording of all Full Council, Development Control Committee and Licensing Hearings meetings could take place. She explained that there was a cost implication for keeping the recordings and that there would be a retention policy which would keep the recordings on the Council's network for a period of six months commencing on the day of the meeting. If a meeting were to last three hours and the recording was retained for six months the cost would be £20 per meeting.

Resolved: That **Council be recommended** to record Full Council meetings on a trial basis for the month of May and July 2014 and if successful Full Council ratify the roll out of recording all meetings of Full Council, Development Control Committee and Licensing Hearings.